

MEMORIAL STUDENT CENTER COUNCIL

CONSTITUTION AND BYLAWS

Revised 10/23/2023



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MSC Constitution

Preamble

“The MSC Council is an organization offering a variety of programs, activities, and services that when taken together, represent well balanced opportunities for student involvement at Texas A&M University.

The Council’s events support the educational mission of the college.

The Council complements the academic experience through an extensive variety of cultural, educational, social, art, entertainment, leadership and service programs. These programs provide the opportunity to balance course work and free time as cooperative factors in education.

The Council is a student-centered organization that values participatory decision-making. Through student involvement in programming committees the Council offers first-hand experience in citizenship and educates students in leadership, social responsibility, and values.

In all its processes, the Council encourages self-directed activity, giving maximum opportunity for self-realization and for growth in individual social competency and group effectiveness.

The Council's goal is the development of persons as well as intellects.

The Council creates an environment for getting to know and understand others through formal and informal associations.

The Council serves as a unifying force that honors each individual and values diversity. The Council’s events foster a sense of community that cultivates enduring loyalty to the college.”-- this statement is based on the Role of the College Union statement, 1956.

Article I. Name

The name of this organization shall be the Memorial Student Center Council, also known as the MSC Council. The Memorial Student Center herewith adopts the Preamble, as a framework for the MSC Council's mission and purpose.

Article II. Mission and Purpose

Mission

"The Memorial Student Center Council promotes leadership development through campus programs and service opportunities while preparing students to engage in a global society."

Purpose

In accordance with the mission of Texas A&M University, the Memorial Student Center Council accomplishes its mission through implementation of the following four directives:

Section 1.

To provide balanced and diverse social, cultural, educational, and entertainment programming which complements the academic programs of the University and enhances the quality of life in the University community.

Section 2.

To provide "hands-on" leadership and managerial experiences that develop effective skills for student leaders through involvement in the administration and management of MSC facilities, services, and programs.

Section 3.

To encourage student leaders and the general student body to establish broad perspectives based on social, cultural, and international awareness, and a commitment to civic service.

Article III. Membership

The student members of the MSC Council shall be the MSC Officers, as defined in Article V, and the respective groups that they lead.

Article IV. MSC Executive Team

Section 1. Authority of MSC Executive Team

The MSC Executive Team and its bodies shall operate in accordance with the rules and procedures of Texas A&M University Student Rules through the MSC Director and the Vice President of Student Affairs, as described in the MSC Constitution. The Executive Team will maintain the expectations of academic and behavioral excellence of MSC Officers, and excellence and accountability of all MSC programs, as outlined in the MSC Constitution.

Section 2. Purpose of MSC Executive Team

The purpose of the MSC Executive Team (E-Team) shall be to govern the internal affairs of the MSC Council, to formulate general and specific policies, to guide the MSC Officers and Affiliated Organizations, referred to as Committees, and to advise the administrative functions of the MSC Council. The MSC E-Team will act as the decision-making body for the MSC Council.

Section 3. Meetings

- A. The MSC President shall call, chair, and prepare the agenda for MSC Executive Team meetings. When circumstances prevent the MSC President from performing his or her duties, as determined by the MSC Executive Team, the line of succession shall be, first the EVP of Programs, and second the EVP of Business. Parliamentary Procedure shall be used in conducting the business of the MSC Executive Team based upon the most recent revision of *Robert's Rules of Order*, when not in conflict with the MSC Constitution and Bylaws.
- B. For all meetings, a quorum shall consist of the majority of the MSC Executive Team members.. The MSC President may vote on decisions when the vote will make a difference. One staff member shall be present at all meetings of the MSC Executive Team.
- C. The Committee Chairs may request to place items on the agenda for an Executive Team meeting by contacting the Executive Vice President of Programs and requesting an addition to the business items.

- D. The MSC Executive Team shall conduct closed meetings for the purpose of discussing confidential personnel matters when noted on the agenda. These sessions shall include only the members of the MSC Executive Team and a recording secretary may be designated by the MSC President. Additional persons, as deemed necessary by the MSC Executive Team, may be allowed to attend a closed session.
- E. The MSC President shall call at least one all-officer meeting during each of the spring and fall semesters. Additional meetings may be called at the discretion of the MSC President if business warrants.

Section 4. Membership of the MSC Executive Team

- A. MSC President
- B. MSC EVP of Programs
- C. MSC EVP of Diversity
- D. MSC EVP of Business
- E. Advisors to the MSC Executive Team will attend Council meetings with at least one present for business order.
 - A. MSC Director
 - B. Advisor to the EVP of Diversity
 - C. Advisor to the EVP of Programs
 - D. Advisor to the EVP of Business

Section 5. Grade Review Procedures

Grade Review Procedures shall be set forth by the MSC EVP of Business and approved by the MSC Executive Team.

Article V. MSC Officers

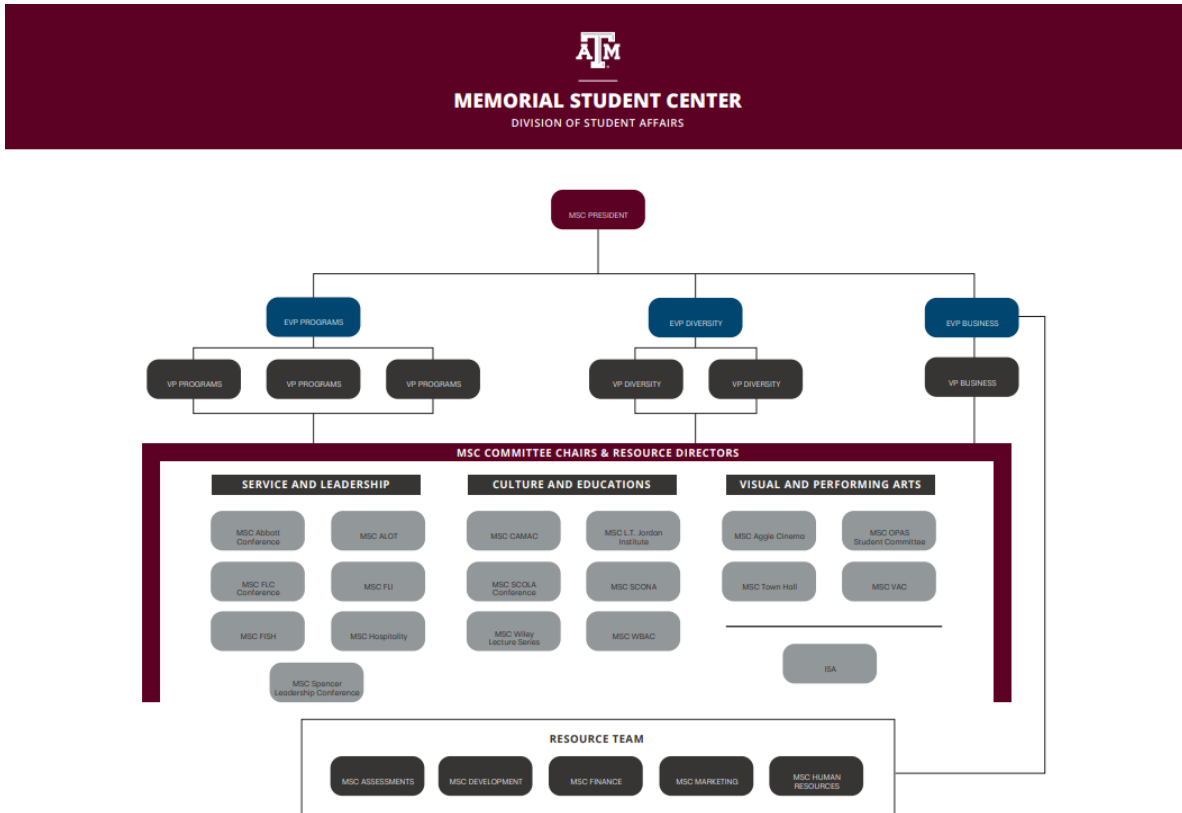
Section 1. Officers of MSC

The following will constitute officers of the MSC:

- MSC President
- MSC Executive Vice President of Programs
- MSC Executive Vice President of Diversity
- MSC Executive Vice President of Business
- Vice President of Programs (I)
- Vice President of Programs (II)
- Vice President of Programs (III)
- Vice President of Diversity (I)
- Vice President of Diversity (II)
- Vice President of Business

MSC Committee Chairs
MSC Resource Directors

The full organizational chart for the MSC Council Officers and committees can be found on the [MSC Website](#) or below.



Updated August 2023

Section 2. Qualifications of Officers

The MSC student Officers and prospective student Officers of the MSC must fulfill the requirements for Officers of student organizations as stated in the University Rules 41.2. All MSC Officers must also meet the MSC requirements stated in the MSC Bylaws Article IV Section 2.

University Rule 41.2 states that all officers must:

- (a) Have a minimum cumulative and semester grade point average (GPA) as stated below and meet that minimum cumulative and semester GPA in the semester immediately prior to the selection/appointment, the semester of selection/appointment and semesters during the term of office.
 1. For undergraduate students, the minimum cumulative and semester GPA is 2.00. In order for this provision to be met, at least six hours

(half-time credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to qualify toward a grade point average prior to selection/appointment, at least six credit hours must have been taken during the course of either the full or two summer sessions.

2. For graduate level students the minimum cumulative and semester GPA is a 3.00 and for first professional students the minimum cumulative and semester GPA is 2.50. In order for this provision to be met, at least four hours (half-time credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to qualify toward a grade point average prior to selection/appointment, at least four credit hours must have been taken during the course of either the full or two summer session(s) unless fewer credits are required as they complete the final stages of their degree.

(b) Be in good standing with the university and enrolled:

1. at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office. Students enrolled in the Blinn TEAM program are also eligible to hold an office, as long as the student is meeting all applicable Blinn TEAM requirements and is in good standing with the program.
2. at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

Section 3. Selection of Officers

All MSC officers shall be selected by a majority vote of the interview team, as established in Article IV Section 2 of the MSC Bylaws.

Section 4. Term of Office

All officers of the MSC shall hold office for one-year terms, beginning after the first MSC Stakeholders meeting following April 21st.

Section 5. Removal from Office

- A. Any MSC Officer, MSC staff member, or MSC student may request the performance review of an MSC officer by submitting a written request to the MSC Executive Vice President of Business. The EVP of Business shall complete the procedures as outlined in the MSC Performance Review Policy within the MSC Policy Guide The MSC President will complete any

procedures in relation to a complaint regarding the EVP of Business.

- B. Appeals may be made by officers as outlined in the MSC Performance Review Policy within the MSC Policy Guide. All appropriate procedures as outlined in the University Rules and Regulations shall be followed.

Section 6. Responsibilities and Duties of Officers

MSC officers shall perform those duties as outlined in the MSC Bylaws in articles III, IV, and VII.

Section 7. Filling Vacant Positions

- A. The MSC President may appoint an interim replacement for vacant officer positions with approval from the MSC Executive Team and for a period determined by the MSC Executive Team. If the office of the President is vacated, the Executive Vice President of Programs shall assume the duties of the President on an interim basis.
- B. The Executive Vice President of Diversity, or designee, shall, at the direction of MSC Executive Team, hold a selections round as established in the Bylaws.
- C. In extenuating circumstances, the MSC Executive Team may vote to empower another body to serve as the selections committee.

Article VI. MSC Program Assemblies

Section 1. Authority of MSC Program Assemblies

The MSC Program Assemblies will provide support and organizational and programmatic advice to MSC Committees. The MSC Program Assemblies shall operate in accordance with the rules, procedures, and policies governed by the MSC Executive Team.

Section 2. Purpose of MSC Program Assemblies

The purpose of the MSC Program Assemblies shall be to serve as bodies of program approval, support, peer review, and development for MSC programs, MSC committees, MSC Officers, and individual student leaders. The MSC Program Assemblies shall report to the MSC Executive Team through the VPs of Business, Diversity, and Programs. Program Assemblies shall exist for the following areas:

- A. Business
- B. Diversity
- C. Programs

- a. Culture and Education
- b. Visual and Performing Arts
- c. Service and Leadership

Section 3. Meetings

- A. The Program Assemblies shall each be chaired by a Vice President and shall collectively meet no less than twice per month in the fall and spring semesters. Meetings will rotate by topic and may be called jointly or by area. The Vice Presidents shall call other meetings as needed. Parliamentary Procedure shall be used for all voting procedures of the teams based upon the most recent revision of Robert's Rules of Order, when not in conflict with the MSC Constitution and Bylaws.
- B. A voting quorum in an MSC Program Assembly meeting shall be no less than two thirds of voting members, including one Vice President of Programs, two committee chairs, and one Program Assembly advisor. The EVP of Programs may chair a Program Assembly in the absence of a Vice President of Programs.
- C. During the summer and winter break, the Executive Vice President of Programs shall determine the process of approving programs with approval of the MSC Executive Team.
- D. Meeting topics for Business, Diversity, and "Super" Program Assemblies, as defined in the MSC Policy Guide, shall be reviewed and approved by the MSC Executive Team each semester.

Article VII. MSC Committees and Teams

Section 1. Purpose and Establishment of MSC Committees and Teams

An MSC Committee is defined as an MSC affiliated organization with the primary purpose to produce or support the production of programs for the Texas A&M University student body according to their individual purpose statements as established. MSC Committees and Teams shall be established and abolished by a two-thirds vote of the MSC Executive Team. Further processes for the creation, maintenance, and abolishment of MSC Committees and Teams shall be governed by the MSC Policy Guide. To be an affiliated organization with the MSC, committees must follow all guidelines and policies outlined in the MSC Policy Guide. MSC Resource Teams, as defined in Article VIII of the Bylaws, and special projects are incorporated into the MSC Council.

Section 2. Membership of MSC Committees

- A. The Committee Chair and the MSC staff advisor shall be responsible for selecting their respective committee members and officers from the Texas A&M University student body under guidelines from the MSC Policy Guide.
- B. MSC Committee executives, as defined by each committee, are not considered MSC Officers, but must uphold a minimum of a semester and cumulative 2.0 GPR while in office. Each committee must submit an organizational chart to MSC Human Resources annually and define who their committee executives are. Exemption requests for MSC Committee executives will be handled internally by respective committee processes.
- C. Committee members must meet requirements as stated in the University Rules and Regulations and those established in the MSC Bylaws.
- D. Each committee must maintain a budget and abide by the finance procedures and budgeting policies in the MSC Policy Guide.

Section 3. Removal of Committee Members and Executives

The MSC Committee Chairs, with the approval of their respective MSC Staff Advisor, may remove committee members and committee executives at their discretion, with cause consistent with the goals of the MSC and criteria outlined in the University Rules and Regulations. Removed members or executives may appeal to the MSC Executive Team through the EVP of Business on grounds of due process. Each committee shall define their process for disciplining and removing members and leadership in their operations documents. These documents will be submitted annually to the MSC Executive Team and will remain on file.

Article VIII. MSC Staff and Advisors

Section 1. MSC Student-Staff Partnership

The Student-Staff Partnership is built upon the idea that there is mutuality in teaching and learning and that advisors and students see each other as a resource; each group offering what it uniquely can provide.

The full philosophy and expectations are outlined in Article IV of the MSC Policy Guide.

Section 2. MSC Staff

A. Responsibilities:

MSC staff members are employees of Texas A&M University. They shall be responsible for the duties outlined in their job descriptions.

B. Hiring:

Appropriate MSC staff and the MSC student officers may be requested to serve on screening committees for the filling of all professional positions. The MSC Director shall recommend candidates to the Vice President for Student Affairs in accordance with University HR procedure.

Section 3. MSC Committee Staff Advisors

The MSC Director shall appoint committee staff advisors with input from appropriate student leaders and staff. Sponsored and Partnered organizations, as defined and assigned by Student Activities, are required to have a full-time professional staff member whose job description designates them as the primary advisor to the organization.

Article IX. Memorial Student Center Stakeholders

Section 1. Purpose of MSC Stakeholders

The purpose of the MSC Stakeholders shall be to provide operational and programmatic recommendations to the MSC Director and MSC President. The MSC Stakeholders meetings shall serve as a forum for dialogue with various campus constituencies.

Section 2. Meetings

- A. The MSC Stakeholders shall hold meetings no less than once per semester. The MSC Executive Team shall prepare the agenda for the MSC Stakeholders meetings. The MSC President shall call and chair these meetings. When circumstances prevent the MSC President from performing his or her duties, as determined by the MSC Executive Team, the line of succession shall be, first the Executive Vice President of Programs, and second the Executive Vice President of Business.
- B. In the event of a business item that calls for a vote, the total voting membership will be at least one more student than staff present.
- C. The meetings of the MSC Stakeholders shall be open to the public.

Speaking privileges shall be granted as deemed necessary by the MSC President.

Section 3. MSC Stakeholders

A. The MSC Stakeholders shall be:

Student Members:

- Internal:
 - MSC President
 - MSC Executive Vice President of Programs
 - MSC Executive Vice President of Diversity
 - MSC Executive Vice President of Business
- External:
 - Corps of Cadets, Commander
 - Fraternity and Sorority Life representative
 - Graduate and Professional Student Council, President
 - International graduate student representative (as determined by the GPSC President)
 - International Student Association, President
 - Residential Housing Association, President
 - Senior Class President
 - Student-Athlete Advisory Committee representative
 - Student Body President

Non-Student Members:

- Internal:
 - MSC Director
 - Advisor to the EVP of Programs
 - Advisor to the EVP of Diversity
 - Advisor to the EVP of Business
- External:
 - Department of Multicultural Services Director
 - Director of Student Activities
 - Faculty Senate representative
 - Former Student representative (appointed as established by Article IX Section 5 of the Constitution)
 - LAUNCH representative
 - The Association of Former Students representative
 - University Center & Special Events Director

B. In the event that one of the above members is unable to serve they may send a representative.

C. Members may be added as voted on by the MSC Executive Team.

Section 4. Duties of MSC Stakeholders

External members:

- A. To attend MSC Stakeholders meetings and actively participate in discussion.
- B. To reflect the views of their organizations and the needs of the student body/University community.
- C. To provide constructive feedback for MSC programs and services.

Internal members:

- A. To attend MSC Stakeholders meetings and actively participate in discussion.
- B. To reflect the views of their organizations and the needs of the student body/University community.
- C. To provide accurate and current information and data on programs to inform Stakeholders.
- D. To provide constructive feedback and evaluation for MSC programs, services.
- E. To act as liaison between the MSC Stakeholders and the executives and students who serve in the MSC, ensuring that the opinions and interests of the MSC officers and committees are represented in discussions.

Section 5. Appointment of MSC Stakeholders

- A. MSC Stakeholders are appointed in an effort to create a diverse body that will best represent the interests and needs of Texas A&M students and ensure the continued excellence of MSC programs.
- B. The Former Student representative shall be appointed annually by the MSC Executive Team.
- C. If any member designated in Article IX Section 4 is unable to attend the MSC Stakeholders meetings, they may appoint a designee who shall be agreed upon by that member and the MSC President.

Article X. Annual Review

Statement of Annual Review: The Memorial Student Center Council acknowledges that the organization will annually submit a copy of its constitution to the Department of Student Activities for review. This copy will be made available to organization members, upon request.

Article XI. Amendments to the Constitution

Amendments to this Constitution shall be approved by a two-thirds vote of the total membership of the MSC Executive Team announced at least five days in advance for this purpose.

Article XII. Enactment of the Constitution

From the time of ratification henceforth, this will serve as the governing document of the MSC Council and shall make null and void all previous Constitutions.

MSC Bylaws

Article I. Purpose

The Bylaws of the Memorial Student Center shall govern the operations of the MSC business and programming areas within the guidelines of the MSC Constitution and University Rules and Regulations.

Article II. Officers

The respective duties of the officers of the MSC shall be as follows:

Section 1. MSC Executive Team Members and Their Respective Duties

- A. The MSC President shall provide direction and motivation for all MSC functions and perform such other duties as are incumbent upon the office. The President shall chair the MSC Stakeholders meetings and the MSC Executive Team. The President shall appoint personnel to ad hoc committees. The President will directly supervise the Executive Vice Presidents. The MSC President is responsible for maintaining active recognized student organization status for the MSC Council.
- B. The Executive Vice President of Programs shall coordinate the establishment of vision and policies for programming in the MSC and ensure the overall planning, coordination, quality, and evaluation of all MSC programs in conjunction with the Vice Presidents of Programs (as defined in Section 2 of this article). The Executive Vice President of Programs will lead the Programs Team, represent the programming interests of the committees in the MSC Executive Team, and represent programming interests within the MSC Stakeholders meetings. This officer shall also perform other duties as assigned by the MSC President.
- C. The Executive Vice President of Business shall coordinate the establishment of vision and recommendation of policies for administrative functions in the MSC and ensure the overall planning, coordination, and evaluation of all MSC administrative areas in conjunction with the Vice President of Business (as defined in section 4 of this article). The Executive Vice President of Business shall oversee the MSC Resource Teams, represent the administrative interests of the committees in the MSC Executive Team, and represent these interests within the MSC Stakeholders meetings. This officer shall also maintain the MSC Constitution and MSC Executive Policies, and

serve as the MSC's Parliamentarian. The EVP of Business will act as the Treasurer for the MSC Council and will complete required training to maintain active registered student organization status. This officer shall also perform other duties as assigned by the MSC President.

- D. The Executive Vice President of Diversity, or designee, shall coordinate the establishment of vision and ensure the overall planning, coordination, and evaluation of the diversity efforts of the MSC in conjunction with the Vice Presidents of Diversity. This officer shall lead the committees in maintaining an environment that is welcoming for all students and their perspectives. This officer shall also perform other duties as assigned by the MSC President.

Section 2. Vice Presidents of Programs and Their Respective Duties

The Vice Presidents of Programs shall ensure the overall planning, calendaring, coordination, and evaluation of all MSC programs and shall chair the MSC Program Assembly meetings as directed by the EVP of Programs. These officers shall also perform other duties as assigned by the MSC President and EVP of Programs.

Section 3. Vice President of Business and Their Respective Duties

The Vice President of Business shall ensure the overall planning, coordination, and evaluation of a variety of developmental opportunities and shall chair Program Assembly meetings as directed by the EVP of Business. They shall be responsible for providing training in the areas of business, leadership, personal and professional development, and communications as well as performing other duties as assigned by the EVP of Business and the MSC President.

Section 4. Vice Presidents of Diversity and Their Respective Duties

The Vice Presidents of Diversity shall ensure the overall planning, coordination, and evaluation of a variety of developmental opportunities and shall chair Program Assembly meetings as directed by the EVP of Diversity. They shall be responsible for providing training in the areas of diversity, leadership, personal and professional development, and communications as well as performing other duties as assigned by the EVP of Diversity and the MSC President.

Section 5. MSC Chairs and Their Respective Duties

The Committee Chairs shall provide leadership and motivation to their respective committees. They are responsible for coordinating the programming, student development, and fiscal responsibility of their committees. These officers shall perform other duties incumbent on their respective positions, including attending

and participating actively in Program Assembly meetings by reflecting the programmatic demands/needs of the student body and providing constructive evaluation and feedback of MSC programs. MSC Chairs are responsible for maintaining active recognized student organization status for their committee. They are also responsible for ensuring that their committee programs, members, and practices abide by the MSC Constitution, Bylaws, and policies.

Section 6. MSC Resource Directors and Their Respective Duties

The Resource Directors shall provide leadership and motivation to their respective Resource Teams. They are responsible for coordinating the project development, student development, and fiscal responsibility of their teams. These officers shall perform other duties incumbent on their respective positions, including providing regulation, constructive evaluation, and feedback of MSC administrative processes at the direction of the EVP of Business. They are responsible for ensuring that their teams abide by the MSC Constitution, Bylaws, and policies.

Article III. MSC Standing and Ad-Hoc Committees

Section 1. Standing Committees

- A. MSC Executive Team. The MSC President shall chair the MSC Executive Team. The membership shall consist of the EVP of Programs, EVP of Business, EVP of Diversity, the advisors to the three EVPs, and the MSC Director. The purpose of the team shall be to provide leadership and direction to the MSC Committees, Programs Team, and Groups and to act as a liaison between those areas and the MSC Stakeholders. The MSC Executive Team shall also interpret, recommend, and vote to approve changes to the MSC Constitution and Bylaws.
- B. The Programs Team. The EVP of Programs shall lead the Programs Team. The membership shall consist of the Vice Presidents for Programs, the Advisor to the EVP of Programs, and the Program Assembly advisors. The purpose of this team will be to provide leadership and direction to the Program Assemblies and the MSC committees regarding programs, and to mediate any conflicts that may arise in the programs area. They shall be responsible for the coordination of programming activities, the recommendation of programming policies to the Executive Team, and the administration of funds budgeted to the Programs Team for distribution.
- C. Unless otherwise specified, standing committees and ad hoc committees in the MSC shall have one more student voting than staff voting.

Section 2. Ad-Hoc Committees

- A. Ad-Hoc Committees may be created based upon Robert's Rules of Order.
- B. Performance Review Committee. The EVP of Business shall chair the Performance Review Committee to review allegations against individual officers of the MSC. The purpose of the committee shall be to provide recommendations to the MSC Executive Team on the performance of officers of the MSC and follow procedures as outlined in the MSC Policy Guide.
- C. Grade Review Committee. The Executive Vice President of Business shall chair the Grade Review Committee following procedures as outlined in the MSC Policy Guide. The purpose of the committee shall be to review grade exemption requests following an officer's failure to meet MSC Grade Requirements as outlined in Article IV, Section 2.
- D. Budget Review Team. The Executive Vice President of Business, or a designee, coordinates a team for the purpose of making annual recommendations to the E-Team regarding financial resources for programming Committees and Council areas in the coming academic year. The review committee and procedures are outlined in the MSC Policy Guide.

Article IV. MSC Personnel Processes and Requirements

Section 1. Application of Requirements

All MSC Student Officers are subject to the following qualification and selection requirements, including Chairs of MSC Committees.

Section 2. Qualifications of Officers

- A. MSC student officers and prospective student officers shall have at least a 2.25 cumulative and semester GPA for the semester immediately prior to application, and maintain at least a 2.25 cumulative and semester GPA while in office.
- B. Prospective Officers of the MSC shall meet training requirements set forth in MSC policies prior to taking office.

Section 3. Selections

The Executive Vice President of Diversity shall be responsible for the planning and coordination of the selections process and policy recommendation to the Executive Team. All MSC Officers shall be selected in accordance with the

procedures and policies outlined in the MSC Policy Guide.

Section 4. Grade Exemption Request

Any student has the opportunity to submit a grade exemption request to remain in office. Such a request should be submitted in writing to the Executive Vice President of Business. Exemption requests may be granted in accordance with the MSC Grade Exemption Request Procedures as outlined in the MSC Policy Guide.

Section 5. Alcohol and Drugs Policy

The purpose of the alcohol and drug policy is to maintain the health and safety of all prospective and current members of the Memorial Student Center and its affiliated organizations. Information about the expectations of all Texas A&M students regarding alcohol can be found in the Texas A&M Student Rule 24. Information specific to recognized student organizations regarding alcohol can be found in the Texas A&M Student Rule Appendix VIII.

- A. Consumption of alcoholic beverages or illegal drugs within one (1) hour before any mandatory MSC Officer meeting or any mandatory affiliated organizational meeting or event is strictly prohibited.
- B. Purchasing, possession, use, consumption, or sale of alcoholic beverages, illegal drugs, or any controlled substance at an MSC Officer meeting or affiliated organization meeting or event is strictly prohibited.
- C. For any incident that violates Texas State law involving underage drinking or illegal substance use, reporting the violation to the University Police Department, or through another Texas A&M reporting function is encouraged for all MSC students.
- D. Any MSC Officer or member of an MSC Committee or Group with direct knowledge of a violation of Texas A&M University Student Rules or Texas State law has a duty to report the violation according to the Aggie Honor Code. Reports can be made directly to MSC Staff or through another Texas A&M University reporting tool (for example, Tell Somebody Reports).
- E. Violations of Texas A&M Student Rules will be adjudicated through the Texas A&M Student Conduct Office. Consequences of violation may result in an Officer or a member's termination from their MSC position and/or restriction of activities hosted by the MSC Officer or members' group or committee.

Section 6. Hazing Policy

The purpose of the hazing policy is to maintain a safe and welcoming environment

for all prospective and current members of the Memorial Student Center and its affiliated organizations. Information about the expectations of recognized student organizations and hazing can be found in the Texas A&M Student Rule 24. Student Conduct Code and Appendix VI.

- A. In accordance with Texas A&M University Student Rule 24.4.5, hazing is defined as any act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. Previously relied upon "traditions", intent of such acts, or consent or cooperation of the recipient will not suffice as a justifiable reason for participation in such acts.
- B. Any MSC Officer or member of an MSC Committee or Group with direct knowledge of a violation of Texas A&M University Student Rules has a duty to report the violation according to the Aggie Honor Code. Reporting the violation to the University Police Department, an MSC staff member, or through another Texas A&M University reporting function is encouraged.
- C. Violation of the MSC Hazing Policy will be adjudicated through the Texas A&M Student Conduct Office. Consequences of violation may result in an Officer or a member's termination from their MSC position and/or restriction of activities hosted by the MSC Officer or members' group or committee.

Article V. Special Projects of the MSC Director's Office

The MSC Director, with input from the MSC Executive Team, may establish special projects or organizations to provide programs or services to accommodate unmet needs or to resolve unique problems. In general, special projects which successfully accommodate continuing needs will be considered for committee status.

Article VI. Approval of MSC Policies

MSC policies shall be approved by the MSC Executive Team.

Article VII. MSC Committees

Section 1. Assignment and Purpose of Committees

The MSC Committees shall contribute to the mission of the Memorial Student

Center and the Division of Student Affairs and shall adhere to all policies as approved in Article VI. Committees shall exist to produce or support the production of programs for the student body according to their purpose statements as established in Article VII Section 2.

Section 2. Committee Purpose Statements

MSC Committees shall center their involvement around the purpose statements enumerated below.

- 1) MSC Abbott Family Leadership Conference presents annual conference programs that encourage sophomore and junior student leaders at Texas A&M University to learn about and reflect on ethics, morals, and values and how they apply to their business, community, and family lives.
- 2) MSC Aggie Cinema screens contemporary, international, cult, and classic feature films and presents film-related programming to the Texas A&M University community.
- 3) MSC Aggie Leaders of Tomorrow is a freshman organization that provides programs and service opportunities that foster leadership and personal growth for students at Texas A&M.
- 4) MSC CAMAC unites students from diverse backgrounds by presenting programs that enrich the Texas A&M University community awareness and understanding of Latinx cultures and values.
- 5) MSC Fall Leadership Conference fosters the development of useful leadership and interpersonal skills and promotes a spirit of unity and cooperation among incoming student leaders at Texas A&M University in a conference format.
- 6) MSC Freshmen in Service and Hosting is a freshman organization that provides leadership opportunities aimed at enhancing its members' purpose and identity through engaging students in community service and programming on campus and within the community.
- 7) MSC Freshman Leadership International is a freshman organization that presents international outreach and service programs that promote cultural understanding and international awareness among students at Texas A&M University.
- 8) MSC Hospitality, the Official Host Committee of the Memorial Student Center, produces programs that cultivate community around the living room of campus and serves as an ambassador organization for the university community.
- 9) MSC L.T. Jordan Institute for International Awareness prepares Texas A&M University students to lead in a global society through international internship

and service programs, research grants, and campus programming.

- 10)MSC Spencer Leadership Conference provides programs in leadership training and values development through exposing prospective student leaders to leaders in business, industry, education, innovation, inclusion, and public service.
- 11)MSC Student Conference on Latinx Affairs (SCOLA) develops programs for students across Texas and the nation that highlight national and international issues impacting the Latinx community.
- 12)MSC OPAS Student Committee entertains, enlightens, and inspires Texas A&M students and others throughout the Brazos Valley by presenting quality performing arts programs.
- 13)MSC Student Conference on National Affairs provides programs for students across Texas, the nation, and the world to exchange ideas and discuss the role of the United States in the global community.
- 14)MSC Town Hall presents a variety of live music and entertainment programs to the Texas A&M University community.
- 15)MSC Visual Arts Committee engages the Texas A&M community in the visual arts through programs including gallery exhibitions, lectures, residencies, competitions, workshops, and other visual arts programs.
- 16)MSC Carter G. Woodson Black Awareness Committee (WBAC) enhances the understanding of the culture, contributions, and impact on society of people of African descent by providing educational and community-building programs and experiences for the Texas A&M University communities.
- 17)MSC Wiley Lecture Series broadens the educational experiences of the Texas A&M community by providing thought-provoking programming on national and foreign policy issues.

Article VIII. Resource Teams

Section 1. Assignment and Purpose of Resource Teams

MSC Resource Teams are defined as groups within the MSC Council with the primary purpose to provide regulations and support for administrative needs of MSC Committees. MSC Resource Teams shall exist to support the administrative functions of the MSC and provide students with opportunities to develop their career skills through participation in the marketing, fundraising, budgeting, data analysis, and other business functions of the

organization. Each Resource Team shall be led by a Resource Director and report to the EVP of Business while following project guidelines outlined by the MSC Executive Team. Functions and duties are further described in the MSC Policy Guide.

Section 2. Resource Team Purpose Statements

- 1) MSC Assessments shall coordinate and develop assessment processes for the entire organization and will analyze and report metrics from committee programs and events. They shall perform other duties as assigned by the Executive Vice President of Business and the MSC Executive Team.
- 2) MSC Development shall serve as an informational resource in the areas of development and fundraising. This team will maintain knowledge of development and fundraising activities. This team will perform other duties as assigned by the Executive Vice President of Business and the MSC Executive Team.
- 3) MSC Finance shall coordinate the MSC financial policy and procedures and the preparation, presentation, and review of annual budget requests. This team will perform other duties as assigned by the Executive Vice President of Business and the MSC Executive Team.
- 4) MSC Human Resources coordinates recognition and training. This team may offer professional development opportunities and host retention activities. This team is responsible for the annual awards process. This team will perform other duties as assigned by the Executive Vice President of Business and the MSC Executive Team.
- 5) MSC Marketing will coordinate with the departmental MarCom staff, the planning and implementation of an overall marketing strategy for the MSC and serve as a resource to MSC committees. They will investigate and communicate effective promotion and market research. They will promote MSC programs to the general public and student body. This team will perform other duties as assigned by the Executive Vice President of Business and the MSC Executive Team.

Article IX. Amendments

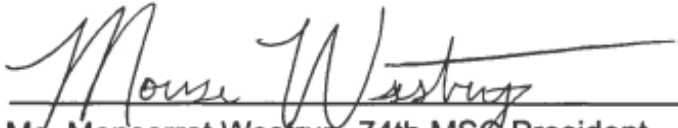
Section 1. Suspension

These Bylaws may be suspended by a 2/3 vote of the MSC Executive Teammembers present at an announced meeting. The suspension will end upon the termination of that meeting.

Section 2. Amendments

The Bylaws may be amended by a majority vote of the MSC Executive Team at an announced meeting.

Approved: 10/23/2023



Ms. Monserrat Westrup, 74th MSC President

October 23, 2023

Date



Mrs. Jennifer C. Boyle, MSC Interim Director

October 23, 2023

Date